

## Sullivan County NH

**Type of meeting:** Board of Commissioners – Regular Business Meeting  
Public Meeting Minutes

**Date/Time** Tuesday – July 17, 2007; 3 PM

**Place:** Unity County Complex – Sullivan County Health  
Care – 1<sup>st</sup> Floor Activities Room

**Attendees:** Commissioner Ethel Jarvis – *Chair*, Bennie Nelson – *Vice Chair* and Jeffrey Barrette – *Clerk*; Ed Gil de Rubio – *County Manager*; David Laplante – *Landmark Health Care/Interim S.C.H.C. Administrator*; Peter Farrand – *Human Resource Director*; Ann Labelle – *S.C.H.C. Activities Director*; Captain John Milliken – *Department of Corrections*; Sherrie Curtis – *Human Services Coordinator*; and Sharon Johnson-Callum (minute taker).

**Other attendees:** Christine Walker – *Upper Valley Regional Lake Sunapee Planning Commission Executive Director*; Aaron Aldrich – *Eagle Times staff reporter*; Representative Peter Franklin – *State/County Delegate Chair*; Representative Beverly Rodeschin – *State/County Delegate*; Representative Ray Gagnon – *State/County Delegate Vice Chair* (the latter three arrived later in the meeting).

**3 PM** The Chair, Commissioner Ethel Jarvis, opened the meeting and Capt. John Milliken led all in the *Pledge of Allegiance*.

### AGENDA ITEM NO. 1 MEETING MINUTES

#### AGENDA ITEM NO. 1.A. JUNE 13, 2007 EMERGENCY MEETING PUBLIC MINUTES

**3:05** A motion was made, by Commissioner Barrette, approving the minutes as written. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

#### AGENDA ITEM NO. 1.B. JUNE 13, 2007 EMERGENCY MEETING EXECUTIVE SESSION MINUTES

**3:06** A motion was made, by Commissioner Barrette, to approve, keep sealed, and revisit the minutes in December 2007. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

#### AGENDA ITEM NO. 1.C. JUNE 19, 2007 PUBLIC PORTION

**3:06** A motion was made, by Commissioner Barrette, to accept the public minutes of June 19, 2007 as written. Commissioner Nelson seconded the motion.

**There was no discussion. A voice vote was taken. The motion carried, unanimously.**

3:06 *Representative Gagnon arrived.*

AGENDA ITEM NO. 1.D. JUNE 19, 2007 EXECUTIVE SESSION NO. 1 MINUTES

Mr. Gil de Rubio noted they were okay to unseal.

**3:07 A motion was made by Commissioner Barrette, to approve the June 19 Executive Session minutes and to unseal them. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 1.E. JUNE 19, 2007 EXECUTIVE SESSION NO. 2 MINUTES

Mr. Gil de Rubio recommended they keep the minutes sealed.

**3:08 A motion was made, by Commissioner Barrette, to approve and keep sealed permanently the June 19, 2007 Executive Session No. 2 minutes. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 1.F. JUNE 25, 2007 PUBLIC MINUTES

Commissioner Nelson requested the minutes include at the end of the Facilities remodeling project, "*Still on target with Mr. Graham's forecast for overall budget.*"

**3:10 A motion was made, by Commissioner Nelson, to approve the minutes with the amendment. Commissioner Barrette seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 1.G. JUNE 25, 2007 2:30 EXECUTIVE SESSION

Mr. Gil de Rubio recommended they unseal the minutes. Commissioner Jarvis noted Dori Barratt's last name was misspelled and should be spelled as "Barrette".

**3:13 A motion was made, by Commissioner Barrette, to approve the minutes with amendment and unseal them. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously. (After the meeting, the minute taker confirmed the spelling was correct as "Barratt" and did not make a change to that area, but notified the Board)**

AGENDA ITEM NO. 1.H. JUNE 25, 2007 4:30 EXECUTIVE SESSION

**3:15 A motion was made, by Commissioner Barrette to approve and keep sealed the June 25<sup>th</sup> 4:30 p.m. minutes, and to release them 8/15/07. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 1.I. JULY 3, 2007 MEETING MINUTES

**3:15 A motion was made by Commissioner Barrette, to approve the July 3, 2007 public meeting minutes as written. Commissioner Jarvis seconded the motion. Discussion – Commissioner Nelson noted he'd abstain from voting**

**as he did not attend. A voice vote was taken. Both Barrette and Jarvis voted in favor. Nelson abstained.**

AGENDA ITEM NO. 1.J. JULY 3, 2007 EXECUTIVE SESSION MEETING MINUTES

Mr. Gil de Rubio recommend they permanently seal the minutes.

**3:20 A motion was made, by Commissioner Barrette, to approve and keep sealed the minutes. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. Both Barrette and Jarvis voted in favor. Nelson abstained.**

AGENDA ITEM NO. 1.K. JULY 9, 2007 MEETING MINUTES

**3:21 A motion was made, by Commissioner Barrette, to accept the minutes as written. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

**AGENDA ITEM NO. 2. UPPER VALLEY LAKE SUNAPEE REGION PLANNING COMMISSION – INTRODUCTIONS TO CHRISTINE WALKER, EXECUTIVE DIRECTOR**

Christine Walker introduced herself as the new Upper Valley Lake Sunapee Region Planning Commission Executive Director. Ms. Walker asked for feedback/input on the County's experiences and services thus far with the UVLSRPC. Mr. Walker has been Executive Director for a month and has nothing to report at this time. Commissioner Barrette noted he was just appointed as County Commissioner to the Commission and did not have any feedback at this point. Commissioner Jarvis noted she could only speak for the Unity Planning Board and they've always received immediate information and had a great experience. Mr. Gil de Rubio confirmed the UVLSRPC and the County had not been involved with any project this year, but most recently placed a bid to help the Greater Sullivan County All Hazards Health Region committee on the avian flu/pandemic preparedness grant they received from NH State. Ms. Walker indicated there are a number of area events going on within Sullivan County, she was invited to a conversational meeting with Antioch regarding solid waste and recently met with them regarding other regional projects, there is a truck study going on in Claremont, they are involved in the Community Mobility program, and, they are helping with Claremont's master program. Commissioner Barrette confirmed we would invite Ms. Walker to their next MRF meeting.

**3:29 A motion was made, by Commissioner Barrette, to move the Executive Sessions for Human Resource, Human Services, the County Manager, and one new additional one [not on agenda] to the end of the meeting. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

#### AGENDA ITEM NO. 4. FACILITIES & OPERATIONS REPORT

##### FRIENDS OF ACTIVITIES FUND RAISING – FIRE TRUCK RAFFLE

Per request of Commissioner Jarvis, Ann LaBelle, noted the *Friends of Activities Association* was formally set up as an association, with a 501.3.c. non-profit as their own entity and have their own tax ID. Mr. Chanis confirmed, as member of the Association, one idea was to sell the County's 1949 American LaFrance fire pumper truck to the Association for a nominal fee so they could use it for fund raising. The truck value is estimated between \$5,000 - \$7,000, based on internet cost searches, which included e-bay and other antique fire equipment sites. He reminded them both Commissioner Barrette and Jarvis were in favor, but they wanted to wait for Commissioner Nelson's input. Mr. Chanis confirmed there was a miscommunication as there would be no raffle; instead, they will hold an auction and can put a "reserve" bid amount. The Board commended them on the entire idea.

**3:34 A motion was made, by Commissioner Barrette, to sell the American LaFrance fire truck to the Friends of Activities Association for \$1. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

##### FACILITY & OPERATIONS: UNITY WATER WORK

Mr. Chanis briefed the Board on the water supply operations at the County's Unity complex. He noted Facilities currently supplies, stores, treats and distributes the water. They have two (2) wells: 1) a deep well in the parking lot and 2) another in the field. The pump in the field failed this week and Mr. Chanis showed the Board parts of the well casing, pointed out the holes due to corrosion. Due to the fragile state the pipe is in, their well contractor is unable to extract the pipe through the normal extraction process. Accordingly, another company was attained to dig out and extract the piping. Twenty foot galvanized steel pipe sections were used in the well, which is 400 feet down. Welding of the pipe will be necessary. They are taking water deliveries from Claremont via pumper-truck and pumping the supply up to another storage area. Currently their water supply is adequate, but they will need to develop another well in the near future. He noted when both wells are running, the County produces 20% of what they use. When one well fails, they loose storage and have a 20-day window to fix the problem. The County Unity complex uses 25 – 28 thousand gallons a day. Mr. Chanis will investigate the cost of a new well and return to the Board with updates. They will need to be certified and licensed by the state. Mr. Chanis noted the current well should be back together by tomorrow; they are 2/3<sup>rd</sup>'s full in storage in the upper well. He confirmed Pine Hill Construction was doing the excavation.

##### SULLIVAN COUNTY HEALTH CARE FACILITY - LIVING ROOM REMODELING

Per request from Commissioner Barrette, Mr. Chanis confirmed the living room remodeling project would begin within the next few weeks. He needs to sit down with Bob Porter and Heather Presch regarding the project schedule.

3:45 *Mr. Chanis and Aaron Aldridge left the room.*

## AGENDA ITEM NO. 5. SULLIVAN COUNTY HEALTH CARE REPORT

### NEW ADMINISTRATOR

Introductions were made to the new interim Sullivan County Health Care Administrator, David Laplante. Mr. Laplante works for Landmark Health Care Solutions, resides in the Springfield VT area, has been in health care over 30 years - started in acute care - and is here six (6) months to help through the transition period from Genesis Eldercare to the County's own Administrator. Mr. Laplante noted in the two days he's been on board, he's getting acclimated to the facility, anticipates meeting with department heads in their own departments, then meeting with staff in smaller groups. He noted staff has been great - all have been welcoming. He toured the facility with Mr. Chanis and found it to be beautiful, well maintained and clean. He noted there are a number of challenges to work on:

- ❑ staff vacancy in the nursing department - have 5 open positions, causing them to utilize agency support. He has spoken to Mr. Gil de Rubio and Mr. Farrand on recruitment plans and is confident he'll fill these positions.
- ❑ census is under budget primarily in skilled. They have 135 residents as of today, 108 Medicaid, 17 Private, 10 skilled - below the proposed budget of 21. He noted, with increasing labor costs - due to agency - and a low occupancy, they need to change the ratio quickly. We have a tremendous opportunity for marketing and realize they need to improve on getting referrals, which slowed due to staffing tightness. Mr. Laplante met with the interim Director of Nursing, Nicole, and another and they are confident they can start receiving more as staff positions are filled. Mr. Gil de Rubio thanked Mr. Laplante for attending the meeting, noting Laplante arrived at 9 a.m. yesterday, and when they met at length in the afternoon he looked like he'd been there for months and "had his finger on the pulse". Mr. Laplante noticed the staff unrest and feels they need to send a clear message on leadership and would appreciate the Boards support. He invited the Commissioners to stop in at his office first when visiting the facility, as he does not want staff to get a mixed message. He noted with the census being low, it created anxiety among the staff, so he spoke to the morning team this morning on how they could deal with that. He noted Union negotiations do add fuel to fire. At the request of Commissioner Jarvis, Mr. Laplante confirmed they were down 5 RN's and LPN's, primarily on the evening shift 3-11. He noted it was a hard shift to fill. Mr. Farrand confirmed they just filled one nurse manager vacancy with their own staff. It was confirmed Charge Nurses are down two (2), which is reflected in the five (5). They anticipate having an interim Director of Nursing within two weeks. They are advertising for an Administrator and Mike Pulling mailed letters to all NH Administrators, regarding this. Mr. Laplante will meet with Patti Koscielniak, External Care Coordinator, tomorrow. He noted, in reference to the census: "*true financial success comes from a balance... need it all.*"

3:59 Mr. Chanis and Ms. LaBelle left the room; Sherri Curtis arrived.

AGENDA ITEM NO. 5.A. SULLIVAN COUNTY HEALTH CARE REPORT: MEDICAL DIRECTOR AGREEMENT

Mr. Gil de Rubio noted, the last Medical Director agreement was for one year and approved in February. It was noted a copy of the new agreement draft was disbursed earlier.

**4:05 A motion was made, by Commissioner Barrette, to go into Executive Session, for a personnel issue [RSA 91-A:3.II.c.] Commissioner Nelson seconded the motion. Discussion – it was noted those in Executive Session would include the three Commissioners, County Manager, Mr. Laplante. A roll call vote was made. The motion carried, unanimously.**

*The group left the Activities Room to convene in the Business Conference Room.*

**4:21 A motion was made, by Commissioner Barrette, to come out of Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

There was no formal decision required. Mr. Gil de Rubio will consult with the County Attorney on the issue discussed in Executive Session.

*The group returned to the Activities Room and recessed for a short break.*

Attendees in the Activities Room upon return:

Captain John Milliken - DOC, Peter Farrand – HR Director, Greg Chanis – F & O Director, Dave Laplante – Landmark Health Care/SCHC Interim Administrator, Ed Gil de Rubio – County Manager, Ray Gagnon – State/County Delegate, Sherrie Curtis – H.S. Coordinator, Ann Labelle – Activities Director, Beverly Rodeschin – State/County Delegate, Commissioner Ethel Jarvis, Commissioner Bennie Nelson, Commissioner Jeffrey Barrette and Sharon Johnson-Callum.

AGENDA ITEM NO. 8.C. LANDSTONE AGREEMENT

Mr. Gil de Rubio noted this issue could be removed from the agenda.

AGENDA ITEM NO. NO. 5.B SULLIVAN COUNTY HEALTH CARE – DEPARTMENT HEAD MEETING WITH COMMISSIONERS - UPDATE

Mr. Gil de Rubio reminded them the Sullivan County Health Care Department Head meeting had been postponed, and with Mr. Laplante coming on board, they'd like Mr. Laplante to meet with department heads first, as Mr. Laplante feels it's important to establish leadership. Commissioner Barrette confirmed he was okay with these steps and requested they keep them informed of the staff needs. Commissioner Jarvis noted she wanted her message to be that they are there to support staff. Mr. Gil de Rubio reminded them they scheduled Monday 4 p.m. meetings and recommends they return to the two per month Tuesday meetings. Commissioner Barrette requested they keep the next Monday meeting, but as the County Manager is off that day, they decided to meet Tuesday at 4 p.m. in the Business Conference Room.

4:45 *Rep. Franklin arrived.*

AGENDA ITEM NO. 5. SULLIVAN COUNTY HEALTH CARE GENESIS ADMINISTRATOR INVOICE  
After a very lengthy discussion, the group decided to revisit this issue again later. Commissioner Barrette would like to review the entire billing period, view all invoices, all payments sent and "do the math". Mr. Gil de Rubio and Commissioner Barrette will sit down together to review, create their own spreadsheet, and place it on the agenda for next meeting for the Board to review.

#### AGENDA ITEM NO. 6. HUMAN SERVICES REPORT

##### AGENDA ITEM NO. 6.B. NH STATE INCENTIVE FUNDS UPDATE

Ms. Curtis distributed a document spreadsheet to the Board Commissioner. She reminded the Board \$164,323.43 was awarded to the Sullivan County NH State Incentive Funds applicants in mid June, but since then, the State's budget was passed with cuts of \$157,329.10 to that particular fund. Ms. Curtis noted they had couple choices: 1) reduce all awards by 4.26% - the amount of the reduction or 2) the County could take the shortfall out of the Board and Care line. Commissioner Jarvis recommend they change future protocol so that award letters are not sent until the State budget is approved. Commissioner Barrette feels with the County's financial situation the County is not in the position to make up the State shortfall. Commissioner Jarvis concurred. Commissioner Nelson asked if the Board and Care line would be over-funded by that amount. Ms. Curtis confirmed it would be. Commissioner Jarvis said she was not comfortable doing it that way. The Board concurred on reducing all awards by 4.26%.

**5:00 A motion was made, by Commissioner Barrette to make a 4.26% reduction to the overall incentive monies distribution to be carried out by the wishes of selection committee. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

#### AGENDA ITEM NO. 7. REGISTRY OF DEEDS

##### CONNOR & CONNOR AGREEMENT

The group reviewed the Registry of Deed's Connor & Connor agreement for FY08 imaging/indexing/internet support that required the Boards signature. The group postponed signing the contract until the contract could be compared to the amount approved by the Delegation.

**5:04 A motion was made, by Commissioner Nelson, to approve Connor and Connor contracts stipulating they meet the budgeted figures. Commissioner Barrette asked if there was a process in which this would be verified against the budget so that they can be sure that their motion is carried through properly. Mr. Gil de Rubio confirmed he would verify the budgeted amount**

tomorrow. Commissioner Barrette seconded the motion. A voice vote was taken. The motion carried, unanimously.

**AGENDA ITEM NO. 8.B. COUNTY MANAGER'S REPORT: FY08 BUDGET**

Mr. Gil de Rubio distributed copies of his July 16, 2007 memo to the Board, reading it out loud his memo.

*"Good Afternoon Commissioners: As you are aware on June 13, 2007, the County Delegation passed a County Budget for \$27,330,610 with \$10,369,280 the amount to be raised by property taxes. I would like a review with you some critical issues that were passed on the Commissioners budget and regarding these issues ask for official direction from the Board of Commissioners.*

- 1 *Five Percent (5%) increase for selected county employees. The elimination of this increase for deserving department heads would enable a discrepancy with union employees who are subject for merit increases. Additionally, the increase for the Secretary II position in the Cooperative Extension was cut back after she achieved goals set forth by the Commissioners. Total amount \$23,418.*
- 2 *Funding for new jail. This would eliminate two years of work by staff and the Criminal Justice Coordinating Committee and jeopardize approximately \$200,000 already spent on this project. I have spoken to Ken Ricci; and he is willing to stand behind his study without additional borrowing. We do need the \$15,000 to prepare the project for a fall bond vote. Total amount \$15,000.*
- 3 *The new account/bookkeeping position. Currently there is no one cross-trained for both the County and the Nursing Home accounting systems. We are "stand alone" without sufficient backup. Additionally, as I explained during our budget meetings, we need someone capable of creating reports that are more elaborate. Total amount \$39,117.*
- 4 *Recreational Therapy, by eliminating the recommended amount we would jeopardize the ability of the facility to assure its residents the activities as outline in their assessment and care plan. This is in violation of State rules and regulations; Centers for Medicare and Medicaid Services (CMS) Activity CFR 483.30(a), F353 and CFR 483.75(g) F499. It is my opinion that we will be sited on this. Total amount \$31,068.*

*These are all important items. Do you wish to pursue them? I wait for your direction."*

It was decided to place this on the next agenda. Per request from Commissioner Barrette, Ann Labelle spoke regarding the holiday/overtime situation and the inability to meet the resident care plans during those periods when short on staff due to a staff member needing to take an extra day off for working a holiday. As of 7/1/06, she noted the State changed the guidelines for activities that the "cookie cutter care plan" will no longer be appropriate, and plans must be written to individual needs. She is concerned the State will walk in, they won't have staff during those periods to hold activities, and they will be tagged. Commissioner Jarvis noted she spent an entire afternoon on the S.C.H.C

Activities Department budget and felt that it was unnecessary as it was due to the lack of budget report detail. She noted there was a discrepancy in the number of FTE's. Labelle confirmed there are 7.5 FTE's in the department, plus her. She noted the previous Administrator created the budget. The group decided to review the Activities budget with Ms. Labelle next Tuesday at 4 p.m. in order to receive input from Ann and the new Administrator. Mr. Gil de Rubio confirmed he'd bring to the meeting recommendations on this and the other three points, in two weeks.

AGENDA ITEM NO. 9..A. COMMISSIONERS REPORT: HB2 LONG TERM CARE FINANCE STUDY COMMISSION – SEE JULY 9, 2007 MAGLARAS RECOMMENDATION

The group reviewed the memo from Mr. Maglaras on the commission established to study the implementation of the procedure for county payments for nursing home care and home and community-based care. Ms. Johnson-Callum read through Chapter 263.c. *“One member representing each county in the state, each of whom is an officer or employee of the county having knowledge and experience in the finance and administration of county nursing homes, appointed by the commissioners”*. It was noted the first meeting of the commission would be 45 days of the effective date; their first report is due January 1, 2008 with final report due July 1, 2008 dates. Commissioner Nelson recommended, for continuity sake, to appoint the County Manager, and whichever Commissioner was available to attend the meetings, also. The group decided to make their formal decision after hearing more details of the declaratory judgment item to be discussed in Executive Session.

AGENDA ITEM NO. 10 PUBLIC PARTICIPATION

Representative Peter Franklin noted he was here to address inaccuracies printed in a Union Leader July 6<sup>th</sup> news article headline: *“Sullivan County Out \$4,000 A Day”* and poor layout of interview. Mr. Franklin spent 15-20 minutes discussing the article statistics and points. Mr. Gil de Rubio provided a rebuttal discussing the source of his data. He confirmed he did not contact the reporter when the article was printed.

There was no other public participation.

AGENDA ITEM NO. 3. EXECUTIVE SESSION – PERSONNEL ISSUE

A request to go into Executive Session for a personnel issue regarding an employee was made by Human Resources.

**5:46 A motion was made, by Commissioner Barrette, to go into Executive Session [Per RSA 91:A-3.II.c.] for personnel issue. Commissioner Nelson seconded the motion. There was no discussion. A roll call vote was taken. The motion carried, unanimously.**

**5:59 A motion was made, by Commissioner Barrette, to come out of Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

6:06 A motion made, by Commissioner Nelson, to deny FMLA extension [to the employee discussed in Executive Session] and direct the Human Resource Director to contact the employee and explain to them their options with Sullivan County Health Care. Commissioner Barrette seconded the motion. A voice vote was taken. The motion carried, unanimously.

6:07 *Sherrie Curtis returned to the room.*

6:07 A motion was made, by Commissioner Barrette, to go back into Executive Session, to discuss an attorney/client legal matter [Per RSA 91:A:3.II.e]. Commissioner Nelson seconded the motion. There was no discussion. A roll call vote was taken. The motion carried, unanimously.

6:25 A motion was made, by Commissioner Nelson, to come out of Executive Session. Commissioner Barrette seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

6:26 A motion was made, by Commissioner Nelson, to authorize the Chairwoman to sign the agreement with Millimet and Devine. Commissioner Barrette seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

6:28 *Sherrie Curtis left the meeting.*

#### DOC SUPERINTENDENT APPLICANT – UPDATE ON ADDITIONAL INFORMATION

6:28 A motion was made, by Commissioner Barrette, to go back into Executive Session for another personnel issue [Per RSA 91-A:3.II.b (hiring) & c]. Commissioner Nelson seconded the motion. There was no discussion. A roll call vote was taken. The vote carried, unanimously.

6:32 A motion was made, by Commissioner Barrette, to come out Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

6:33 A motion was made, by Commissioner Nelson, to authorize the County Manager to offer Mr. Ross Cunningham the position as Superintendent of Jails with an annual salary of \$69,000. Commissioner Barrette seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Mr. Gil de Rubio will send a letter to Mr. Cunningham and set a date for the Board to appoint Mr. Cunningham to the position. Mr. Gil de Rubio will provide Mr. Cunningham a time line regarding the educational portion.

6:35 Commissioner Barrette requested Ms. Johnson-Callum to leave. She complied with the request.

6:35 A motion was made, by Commissioner Barrette, to go back in to Executive Session for a personnel issue [Per RSA 91:A.3.II.c.]. Commissioner Jarvis seconded the motion. There was no discussion. A roll call vote was taken. The motion carried unanimously.

7:04 A motion was made, by Commissioner Nelson, to come out of Executive Session. Commissioner Barrette seconded the motion. There as no further discussion. A voice vote was taken. The motion carried, unanimously.

There was no formal decision made, nor further discussion.

7:05 A motion was made, by Commissioner Barrette, to adjourn the meeting. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Respectfully submitted,



Jeffrey Barrette, Clerk  
Board of Commissioners

JB/s.j-c.

Date signed: 8/24/07